



Work with us!

Digital Testing Officers – Casual and short term contract positions

About the position

We are seeking enthusiastic and reliable people to join our Digital Testing team in our Melbourne CBD office. The Digital Testing Officer role is responsible for ensuring that a range of NAATI online tests are delivered in a high quality, organised and stress-free manner for candidates.

- Casual and short-term contract positions available
- Melbourne CBD office location
- \$47.16 per hour (rate includes casual loading)

About you

- Previous experience in customer service roles
- Strong administration and organisational skills
- Well-developed communication both oral and written
- Strength in following up tasks and projects
- Strong Microsoft Office skills
- A positive attitude and good team player

About us

NAATI is the national standards and certifying authority for translators and interpreters in Australia. It is the only organisation to issue certification to practitioners who wish to work in this profession in Australia. Our vision is for a *connected community without language barriers*.

How to apply

Read the full job description and criteria available on the NAATI website careers page.

Please send a short cover letter and your current CV to us at jobs@naati.com.au. This position is only open to Australian citizens or permanent residents. Only shortlisted candidates will be contacted.

Applications will be reviewed as they are received. Closing date will be Friday 31 January 2025.

Positions are available to commence ASAP.

