



Credentialed Community Language (CCL) Test Checklist

What to do 5-7 days before test day	Y/N
Complete the ProctorExam system check. Please refer to the email received from ProctorExam. You must use: <ul style="list-style-type: none">- A personal device only (no work/library/university computers)- A personal internet connection only (no work/library/university internet. Hotspot is okay)	

On test day	
Start your test on time (refer to the start of the session). All times are given in AET.	
Bring an official photo ID (Valid Passport, Australian Driving License, etc).	
Bring blank, loose paper and pen. Show the paper to the camera when instructed by the Proctor Exam.	
Position your mobile phone correctly as shown by Proctor Exam: the phone view must be from a side angle (cannot be placed behind you).	

During the test	Y/N
Read and follow all the instructions on the screen.	
You must be alone in the room/space.	
Contact NAATI via the live support chat for any questions or issues.	

'DO's	DON'Ts
Complete the system check 48 hours before the test.	Use a notebook or notepad, or bring any other notes into the test.
Make sure your ID is clear in the setup photo.	Set your phone up far away or behind you.
Show all note-taking pages to the camera in the set-up, front <i>and</i> back.	Don't continue your test if you see an error message on the test page. Contact the live support chat and wait for a response.
Place your phone so that it clearly shows any notetaking during the test.	No additional monitors or other electronic devices are allowed in the room.
	No Bluetooth devices, including headphones.
	No wired headsets.
	No other person in the room.
	No electronic resources, such as dictionaries, web browsing, live captions, or transcription features, are allowed.
	Typing notes is not permitted.